

Dated, Agartala, the 3<sup>rd</sup> November, 2023

**NOTICE INVITING QUOTATION**

Sealed Rate Quotations are hereby invited up to **20.11.2023 (up to 4.00PM)** from Travel Agency/ reputed owners of vehicle for Commercial **Maruti ERTIGA (CNG) and TATA Indigo ECS (CNG)** for Vice-Chancellor and Registrar (I/C) of National Law University, Tripura for 01 years. The rate for hiring of vehicles should not be exceeded as per rate mention in the DFPRT-2019. The following proforma both in figures and words duly signed by the Tenderer. No over writing or erasing will be allowed / accepted.

Type of vehicle	Year of Manufacture (Should be after 01.01.2021)	Quoted rate		Travel Agency/Owner of Vehicle name, address, Mob. No.
		Detention/ Haltage rate	Mileage for running per KM	
Maruti ERTIGA (CNG)		Rs.....per day	Rs.....per KM (Rupees.....)	
TATA Indigo ECS (CNG)		Rs.....per day	Rs.....per KM (Rupees.....)	

**Following Terms and Conditions will be applicable:-**

1. All valid documents as per latest amended Motor vehicle Act should be in possession of the owner.
2. The vehicle shall have to be placed, Registrar (I/C) National Law University, Tripura Narsingarh Office within a specified date positively by the successful Tenderer (owner) which will be mentioned in the order to be issued after finalization of the tender process.
3. Supply of fuel, lubricants, dusters & cost of maintenance of the vehicle will be the sole responsibility of the owner.
4. Minimum basic accessories for the vehicle will have to be provided by the owner.
5. The driver must have Driving License of current validity to be renewed from time to time at his own initiative and he must be absolutely free from any litigation or complaint by anybody against him.
6. The quoted rates shall remain valid for 1(one) years from the date of acceptance of the quotation. No claim for enhancement of rate on any ground during the period shall be entertained.
7. The vehicle should in absolutely good running conditions.
8. Only owner of the vehicle can participate in the quotation.
9. The vehicle must be fitted with kilometer reading meter in good condition.
10. The vehicle will be normally engaged in Government working days but if required, office may engage the vehicle on holidays also.
11. In case of need, the driver has to be changed within 24 hours of being informed.
12. In case the vehicle needs repair, similar types of vehicle shall have to be provided as replacement during the period of repair so that official works are not hampered even for an hour.
13. Payment of hiring charges will be (vehicle wise) against bill along with Log Book raised by the owner supported by appropriate authentication from the user. Payment will be as per availability of fund subject to release by the Government.

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14. The rate quoted shall remain valid for 1 (one) year from the date of acceptance for all practical purposes. No claim for enhancement of rate on any ground during the period shall be entertained.
15. Any instance of violation of any of the conditions by the successful Tenderer or any of his staff shall lead to dispensation of the vehicle hired forthwith without any correspondence.
17. The owner should furnish updated copy of Commercial Registration Certificate, Income Tax / Professional Tax Clearance / Insurance etc Certificate.
18. The vehicles which will be hired may be used all over the state of Tripura for Officials purpose as and when required.
19. The vehicles will be hired as and when required for short span of time only. Rate quoted and approved will be the guideline for payments etc.
20. The lowest quoted rate of both the parameters i.e Detention/Haltage rate and Mileage rate for running per KM will be treated as lowest bidder.
21. For selecting L1 bidder (in case of dissimilar rate of detention/haltage & mileage) the calculation for Detention/Haltage rate will be for 23 days and the average running KM of vehicle will be 80KM per day.
22. Overtime would be paid as per the DFPRT, 2019.
23. The Vehicles must be fitted with Fire Extinguishers on proper working condition at all time and the driver should be trained to use them.
24. Once the hiring of Cars commence from a particular operator, the Driver should not be changed unless requested by the Office. The vehicle must be available at any time on any day as desired by the officers concerned.
25. The service provider will comply with the Labour laws in force and all liabilities in this connection will be of Service Provider.
26. The quotation should not be taken into consideration, if the rates are quoted beyond the rates prescribed by the Finance Department, as per Annexure-I of Delegation of Financial Power Rule Tripura-2019, fixing new ceiling for hiring of vehicles i.e.
  - a) **For Maruti ERTIGA (CNG)** - Detention Charge Rs.1000.00 per day and Rs.5.00 per KM run for CNG and monthly ceiling limit for each vehicle of Rs.32,200/- for CNG (Maximum No. of working days in a month is 23(twenty Three) days and Maximum Distance covered by a vehicle in a month is 1840KM) and annual ceiling limit for each vehicle of RS.3,86,400/- for CNG.
  - b) **For Tata Indigo ECS (CNG)** - Detention Charge Rs.800.00 per day and Rs.5.00 per KM run for CNG and monthly ceiling limit for each vehicle of Rs.27,600/- for CNG (Maximum No. of working days in a month is 23(twenty Three) days and Maximum Distance covered by a vehicle in a month is 1840KM) and annual ceiling limit for each vehicle of Rs.3,31,200/- for CNG.
27. The undersigned reserves the right to terminate the contract given to the successful bidder by giving 15 days notice.
28. Any instance regarding violation of any of the above conditions (1 to 27) by the successful bidder or any of his staff shall lead to cancellation of the agreement.

The last date of receiving the tender is 20.11.2023 (Monday) up to 4.00 PM the Registrar (I/C) National Law University, Tripura Narsingarh Office and the tender box will be opened at to 4.30 PM on the same day, if possible in presence of the Tenderer(s), if any. No tender will be accepted, after the, due date and time as fixed above.

The undersigned reserves the right to accept or reject any tender fully or partly including the lowest one without assigning any reason thereof.

  
(Dr. Nachiketa Mittal)  
Registrar (I/C), NLUT

Copy to:

The Notice Board, National Law University, Tripura, Narsingarh.